

ISIF² 2009 MANUSCRIPT SUBMITTAL INSTRUCTIONS

Manuscript submittal deadline: November 30, 2009

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Please submit the following items by email to Kerry Baugh: kerry@isif.net

- 1) Copy of manuscript with figures and tables embedded in manuscript (for review)**
- 2) Copy of manuscript with figures and tables as separate sheets or files (see instructions below)**
- 3) Copyright form**
- 4) Transmittal form**

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All parts of the manuscript should be typewritten, double-spaced, with margins of at least one inch on all sides. Number manuscript pages consecutively throughout the paper. Authors should also supply a shortened version of the title suitable for the running head, not exceeding 50 character spaces. Each article should be summarized in an abstract of not more than 100 words. Avoid abbreviations, diagrams, and reference to the text. Further instructions and an author template can be obtained from the journal's web page at www.taylorandfrancis.com.

Illustrations

Illustrations submitted (line drawings, halftones, photos, photomicrographs, etc.) should be clean originals or digital files. Digital files are recommended for highest quality reproduction and should follow these guidelines:

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Color illustrations will be considered for publication; however, the author will be required to bear the full cost involved in their printing and publication. The charge for the first figure is \$1,200. Subsequent figures, totaling no more than 4 text pages, are \$500.00 each. Good- quality color prints should be provided, in their final size. Figures needing reduction or enlargement will be

charged an additional 25 percent. The publisher has the right to refuse publication of any artwork deemed unacceptable.

Tables and Figures

Tables and figures should not be embedded in the text, but should be included as separate sheets or files. A short descriptive title should appear above each table with a clear legend and any footnotes suitably identified below. All units must be included. Figures should be completely labeled, taking into account necessary size reduction. Captions should be typed, double-spaced, on a separate sheet. All original figures should be clearly marked in pencil on the reverse side with the number, author's name, and top edge indicated.

References

Identify references in the text by arabic numerals in brackets, and number consecutively in the Reference Section in order of their first mention. References should include: names of all contributing authors (last names first); title of article; title of journal (abbreviate according to the style of Index Medicus) or book; volume number; location and name of publishing company (books only); inclusive pages; year of publication. Examples:

Journal: Freund PA: Ethical problems in human experimentation. *N Engl J Med.* 1965;273: 687-692.

Book: Hill AB: *Statistical Methods in Clinical and Preventative Medicine.* New York: Oxford University Press; 1962.

Chapter in a Book: Woolner LB: Recent advances in pulmonary cytology: Early detection and localization of occult lung cancer in symptomless males. In: Koss LG, Coleman DV, eds. *Advances in Clinical Cytology.* London: Butterworths; 1981:95-135.

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If you have further questions, please contact the Symposium Coordinator:

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